

ATHENS-CLARKE COUNTY LIBRARY BOARD
DRAFT Minutes, January 8, 2013 Meeting

Chairman Dennis Hopper called the meeting to order at 4:05 p.m. Trustees present were: **Diane Adams (new)**; Cecil Bentley; **Erin Boydstun (new)**; Julie Darnell; Linda Dodson; Wallace Eberhard; Linda Jones; **Craig Pascoe (new)**; Chip Woods. Sean Boyle arrived at 4:20 pm. Svea Bogue, Warren Flick, John Gaither, Janet Geddis, and William Prokasy were absent. Staff members present were: Kathryn Ames; Holly Bowden; Madeline Darnell; Karen Douglas; Rhiannon Eades; Trudi Green; Sarah Reynolds; Mamie Simonds; Donna Brumby (who recorded the Minutes).

After the call to order, each Trustee and staff member present introduced him/herself to the group. The Minutes of the October 9, 2012 meeting were reviewed and unanimously approved (Moved by Mr. Eberhard and Seconded by Mr. Bentley). The Agenda was then adopted unanimously (Moved by Mr. Bentley and Seconded by Ms. J. Darnell). There was no Public Comment.

Financial Report –

Business Manager Mamie Simonds gave the 2nd Quarter FY13 Financial Report. ACCL is at 50.05% revenues and 44.04% expenditures. Copies of the financial report and a list of ARLS outside grants for FY12 and FY13 were distributed to the Board.

Staff Reports –

Holly Bowden, ARLS Technical Services Coordinator, reported on the status of the RFID (Radio Frequency Identification) and self-checkout project. In mid-November, staff began tagging the ACCL collection in preparation for self-checkout and automated materials handling, using equipment leased from the project vendor, 3M. To date, 97,000 of the projected 150,000 items in the collection have been tagged. The equipment for self-checkout and materials handling arrived at the library on January 7 and is due to be installed next week. Circulation Manager Priscilla Lewis is working on a sorting matrix for the installation.

The Athens-Clarke County Library will celebrate its Centennial during 2013. Sarah Reynolds, ACCL Adult Services Coordinator, reported on plans for the ACCL 100th Birthday celebration. Plans so far include an ongoing project for recording patrons' favorite memories of the library and the presentation of several special events during the month of April: Family Fun Day and Birthday Celebration on the 6th; Building Dedication Ceremonies on the 7th; Edible Books Contest on the 13th; an author presentation on the 14th; Boomers Community Snapshot ("Explore Your Library") on the 17th; Mark Twain portrayal on the 27th; ACCL Friends of the Library book sale from the 29th through May 5. Staff members are also working on a timeline and visual display of ACCL and Athens history. The Thursday evening film program will return, presenting movies featuring library themes. Ongoing children's and teen programming will include historic subjects and themes. Board members were encouraged to share other celebratory ideas with staff.

Rhiannon Eades reported on two ACCL Endowment projects. The Endowment is working on potential naming projects for areas of the expanded facility. The first option identified is the Jon and Virginia Appleton Auditorium, with funds already being secured for this purpose. The Endowment plans to center a fundraising effort on an appearance at the library in April by Dave Elhert performing as Mark Twain. Copies of the Endowment Fund's balance sheet were distributed to members of the Board.

Technical Trainer Karen Douglas reported on a project to partner with Northeast Georgia Regional Commission Workforce Development to provide free computer training classes in Athens-Clarke, Madison, Oconee and Oglethorpe Counties. NEGRC will provide a driver and their fully equipped mobile computer training labs. Athens Regional Library System and ACCL will provide trainers and publicity. Initial topics offered will include: introductions to computers and miscellaneous Office programs; Internet, email and social networking basics; electronic books and devices. The beginning schedule is:

- Tuesdays in January = Oglethorpe County Library
- Thursdays in January and part of February = Winterville Library
- Wednesday mornings in February = Athens Tech Learning Center (Madison County)
- Wednesday afternoons in February = Sanford Community Center (Madison County)
- Thursdays in February and March = Bogart Library.

Chairman Hopper and Ms. Dodson followed up with questions about how potential audiences and topics were identified. Staff reported that an initial survey of library patrons was used as a starting point and successes and evaluations of the initial sessions will help determine future plans. Mr. Pascoe asked about funding for the project (NEGRC will be providing the vans, driver, fuel, insurance and Internet access; the library will provide staff as trainers) and voiced his hopes that future locations can be expanded to offer computer access and classes to people unable to come into the library. Ms. Adams suggested that efforts to market this service through the schools might increase awareness. Photos of the vans were distributed to Board members.

Donna Brumby, Assistant Director for Regional Services, announced that ACCL has been awarded its third "The American Dream starts @ your library" grant to improve literacy services to adult English language learners and their families. These grants are funded by the Dollar General Literacy Foundation and administered by the American Library Association Office for Literacy and Outreach Services. Portions of this \$5,000 grant will be used to update and upgrade technology used by the library in providing English language classes at the Pinewoods Library and Learning Center.

Program Coordinator Madeline Darnell presented a report on activities of The Boomers: Reflecting, Sharing, Learning project. Athens-Clarke County Library, partnering with Lyndon House Arts Center, received a three-year National Leadership Grant from The Institute of Museum and Library Services to provide events for and record memories of America's Boomer population. In a recent project, the Boomers commissioned the writing of a play that was then filmed for presentation. An event in March, "Athens Aviation: Then, Now, Next," will focus on Athens' role in aviation history and highlight the prominent role Ben Epps played in the development of American aviation. Other efforts include ongoing collection of memories of Viet Nam veterans and recording "Thanks for the Memories" in celebration of the 100th anniversary of the Athens-Clarke County Library. Two Boomers fliers and a bookmark were distributed to Board members. Trustees were encouraged to reserve a time slot for recording their personal memories about the library.

Committee Reports -

Winterville:

Winterville representative Ms. Jones reported on the success of the December 2012 special Christmas Story Time, sponsored by the members of the Winterville Library Advisory Board; 76 people attended this evening event at the Winterville branch. Ms. Jones also commented on the number of new members of the Winterville Library Advisory Board and that the group is looking forward to working with the library.

Book Action Committee:

Mr. Boyle presented the Committee's recommendation concerning a Request for Reconsideration of Library Materials for *Encerrada* by Marian DeSmet and Marja Meijer. The Committee recommended that this Spanish language book be retained in the ACCL collection as currently cataloged, which is in the JFLS (Juvenile Foreign Language Section) collection. The Board voted unanimously to accept the Committee's recommendation. The patron requesting this reconsideration will be notified by of this decision according to library policy.

Friends of the Library:

Mr. Boyle reported on the Friends' paver fundraising project and asked all Board members to help spread the word that purchased engraved pavers will be installed in the library's new reading garden. To date, about 70 pavers have been purchased by library supporters at a cost of \$100.00 each. There is space for a potential total of 5,800 bricks. Paver purchase forms were distributed to the group.

Director's Report and Construction Update –

Mrs. Ames' written report was distributed to the group. In her verbal report, she recognized ACCL staff as "the best staff in the state of Georgia and the Southeast" for

meeting the continued challenges of providing excellent library service during construction. Mrs. Ames reported that the final construction work is now getting underway. Administrative offices are set to move back into their space at the end of January and the Children's Area in February. Automated Materials Handling system is set to be installed during the second week of January. Issues with lighting (in Browsing and the Heritage Room for instance) are being investigated. Athens-Clarke County Manager Alan Reddish has approved replacing the library's boiler, chiller and controls. Funds are available for replacing all staff task chairs.

Follow-up questions from Board members:

Ms. Dodson asked about a news report in today's *Athens Banner-Herald/Online Athens* concerning a patron being banned from ACCL for urinating inside the library. Board members were given a printout of the report. Ms. Reynolds offered further explanation of the incident. The person has been banned for one year for urinating in the materials shelving section.

Mr. Eberhard asked for clarification on the low-emission parking spaces at the front of the building. Mrs. Ames explained that these are a requirement for LEED (Leadership in Energy and Environmental Design) certification, which is required by Athens-Clarke County Government on all new or remodeled County buildings, and that library staff will not be asked to enforce these parking regulations. The newly constructed portions of the library have a silver level LEED goal.

New Business –

ACCL FY14 Proposed Budget Approval:

Ms. Simonds reported on the work of the Finance Committee and presented the Board with their Athens-Clarke County Library Proposed Budget for FY14. The proposal includes increases to cover two major required increases by mandatory Teacher Retirement System and Georgia Health Insurance. TRS is increasing to 12.28% of employer's share and GHI to \$10,116/member. The final proposal also includes a \$500/year salary increase for salaried non-certified positions and .05 cents/hour for hourly staff. A 31.75% increase in operating costs due to the expansion of the building is also included.

In response to a request from the A-CC Government to project the impact of a 2% reduction in funding, the Committee recommended closing the library on a weekday afternoon in order to reduce staffing costs. This 2% reduction has not yet been required by the County.

Follow-up questions and discussions by Board members:

Ms. J. Darnell asked whether there's really any chance that the proposed increase will be accepted. Ms. Ames replied that the library's budget has not been increased over the past four years, but that the County realized when they approved expansion of the building that operating costs would probably rise for the new space. Mr. Eberhard

stated that the Committee used good logic in framing the requests for funding increases. Ms. Ames informed the Board that the three professional staff positions that were being held vacant during construction are in the process of being filled. Mr. Eberhard asked if there is patron use data to support the need for increased funding and Ms. Ames said that these figures will be available if the library is allowed to make a budget presentation to the A-CC Government. The Proposed Budget for FY14 was unanimously approved (Moved by Mr. Eberhard and Seconded by Mr. Bentley).

Committee Appointments:

Chairman Hopper made the following Committee appointments:

- Endowment: Ms. Adams
- Policy: Mr. Pascoe
- Public Relations: Ms. Boydston.

Ms. Adams requested Board members receive a list of all current Committees and members.

Other –

Chairman Hopper asked for clarification on the temporary beverage permit listed on the Endowment Fund report. Ms. Ames explained that this is needed if the Endowment Board decides to serve wine at a fundraising event.

Building Dedication will be April 7, 2014 at 4:00 pm. Chairman Hooper is already working on the program.

Ms. Ames informed Board members about the annual Georgia Library Legislative “Varsity Hot Dog Day” at the Capital at 11:30 am on January 29, 2013. The library will arrange for carpooling if any Board members want to attend. This year’s lobbying emphases will focus on funding for library construction, maintenance and repair grants, and materials budgets.

A list of Athens-Clarke County Library Board of Trustees meetings and times for calendar year 2013 was distributed to the group. The next meeting of the Board is scheduled for April 9, 2013 at 4:00 pm in the ACCL Board Room.

Mr. Boyle moved that the meeting be adjourned and Chairman Hopper declared the meeting adjourned at 5:05 pm.

(Other materials distributed to the Board at this meeting were: meeting agenda; Board membership directory; Children’s Events folder for January – April 2013; January 2013 list of ACCL events; copies of December 2012 issue of Georgia Public Library Service News.)

ATHENS-CLARKE COUNTY LIBRARY BOARD
DRAFT Minutes, April 9, 2013 Meeting

Chairman Dennis Hopper called the meeting to order at 4:00 p.m. Trustees present were: Diane Adams; Cecil Bentley; Erin Boydston; Julie Darnell; Linda Dodson; Wallace Eberhard; Linda Jones; Chip Woods, Svea Bogue, Warren Flick, John Gaither, Janet Geddis, and William Prokasy. Craig Pascoe and Sean Boyle were absent. Staff members present were: Kathryn Ames; Donna Brumby, Trudi Green, Claudia Markov, and Joy Ovington (who recorded the Minutes).

After the call to order, the Minutes of the January 8, 2013 meeting were reviewed and unanimously approved (Moved by Ms. Bogue and Seconded by Ms. Geddis). Chairman Hopper added that the recent Dedication Ceremony be discussed after Committee Reports. The Agenda, including that addition, was then adopted unanimously (Moved by Ms. Boydston and Seconded by Ms. Bogue). There was no Public Comment.

Financial Report – presented by Mrs. Ames in Mamie Simonds' stead.

At the end of the Third Quarter of FY13, we are at 75%, so we are right on target. One area of concern is the Utilities line item, we are looking at being over the budgeted amount of around \$40,000. Most of the HVAC has been completed, we are hoping for a mild Spring. The Commissioners have been asked for more money for this in light of our additional square footage. We've paid all insurance premium bills. In February we hired three fulltime, salaried people [Eddie Whitlock, Lauren Knowlton and Angela Stanley]; their salaries were budgeted. A breakdown of grants and SPLOST funds was presented. The Reserve Account includes \$75,000 for computer purchases and so far, the Library has spent \$60,000 replacing out-of-date units and servers.

Entrepreneurial Funds include serving as a Passport Acceptance Agency and the Library Store which has just reopened. Proceeds from these accounts are used to purchase materials and support programs.

Mr. Hopper reported the Friends of the Library donated an Opening Day Collection of books and Childrens AWE computers.

Dennis Hopper asked that the Financial Report be approved, motion by Mr. Bentley, second by Mrs. Bogue and unanimous support.

Staff Reports –

Ms. Claudia Markov, co-manager of the Talking Book Center, presented information to the group. She described the purpose of the Talking Books program, which is to provide library services to individuals with visual, physical, and/or reading disabilities. The Athens Talking Book Center serves over 1800 patrons in 22 counties in northeast Georgia, although the service is available nationally through the National Library Service for the Blind and Physically Handicapped. The Athens Talking Book Center is also an Outreach and Advisory Center for this service, and provides education and outreach in the community as well as patron support. Ms. Markov fielded various questions and provided additional information such as the TBC does service children with reading disabilities (requiring a doctor's signature), the books are recorded in Washington D.C., and how the TBC Staff fits into our System and are not NLS employees. Informational handouts were given out, as well.

Ms. Donna Brumby, Assistant Director for Regional Services, shared information concerning developments in e-publishing and Athens' membership in Georgia Download Destination (GADD). Mrs. Ames and Ms. Brumby will be attending a GADD meeting and vendor demonstration on May 6. Discussion ensued, and questions were answered such as how publishers do pay authors for their eBook like they do their bound book. We currently pay \$7,500 a year-that averages to \$0.33 per circulation.

Committee Reports -

Winterville:

Winterville representative Ms. Jones reported that their Advisory Board is working on preparations for the Summer Reading Program "Dig Into Reading" with the Official Kick-off on May 17th, as well as the Marigold festival on May 18th. She brought their recommendation to the Board that the Winterville Library be closed on May 18th, as is customary, due to the size of the Marigold Festival's crowd. The Board approved this with a Motion by Ms. Darnell and a Second by Ms. Adams.

Friends of the Library:

Mr. Boyle was absent, and Mrs. Ames reported on how well the Friends did on both recent celebratory events, Family Fun Day on April 6th and the Dedication Ceremony on April 7th. She also passed along that they would like to post signs in the ground outside the library advertising their Book Sale in May and asked if that would be allowed. The Board said that would be ok, no vote taken.

Endowment:

Ms. Bogue talked about their group's dedication event to be held April 26th at 3 pm. Naming of Auditorium and other rooms and meeting spaces will be recognized then. Many individuals and groups have donated to these such as the Garden being named for Mrs. DuPree, the big study room named for James Foster, the small conference room near computer area named the "Upshaw Bentley Conference Room", and Betty Robertson and the Robertson-Martin Family naming the Young Adult dept. the "Robertson-Butler Teen Services" area. The Friends have also pledged \$30,000 to name a room. So far 70% of the set fee for the naming of the Appleton Auditorium has been garnered but, along with other donations such as a large one from the Grant Family Foundation, the goal should be reached.

ACCL Dedication Ceremony:

Chairman Hopper thanked the Board for their participation and said perhaps for future events the Board might have nametags they'd wear. Staff was also lauded, including a kudos message from Keith Sanders of SPLOST on how well they did while under the duress of the renovation and never closing our doors. Chairman Hopper said he would send thank you letters to some people for participating in the event. Some names mentioned include: Mayor Nancy Denson, Wanda Culpepper, Joe Berry, Representative Chuck Williams, Don Martin (praising Keith Sanders), the band Incatepec, and Lamar Veatch. Feedback he got at the event was how someone wanted the Honor Roll of names of past members of integral library groups be made permanent somehow, also that the Cofer Tree in the roundabout out front needs a plaque that includes mention of how it grew from a seedling of the Tree That Owns Itself. Another idea proposed by someone is to have a plaque wall or some area that impresses upon visitors the longevity and growth of the library system, an ongoing and permanent display, perhaps to include former plaques and photos. Before moving on, Ms. Darnel spoke on behalf of the board to praise and thank Chairman Hopper for all he did, most especially for his delivery of the very eloquent, self-composed speech he gave at the Ceremony. Others commented on the wonderful job the Athens Banner-Herald did on their coverage of all the events and the timeline layout they created for a special section (copies of the newspaper and special section were available for members to take if they had not received and seen it already).

Director's Report –

Mrs. Ames spoke of the two events celebrating the library's reopening, Family Fun Day on April 6 and the Dedication on April 7. The newspaper coverage with the timeline of the library's history since 1913 was noted. The Boomers "Thanks for the Memories" video was added to the video archives. Her report included Summer Reading Program plans, personnel changes as well as legislative news and MRR developments.

New Business –

Information was given that Charles Turner has asked Mrs. Ames if memorabilia might be displayed in the Gallery or someplace in the Heritage Room, perhaps the HR Conference Room. Mrs. Ames will be speaking with him in July. He will bring pictures of a display in Carrolton to show as a sample model.

Mrs. Ames discussed MRR funding. Two million dollars for MRR funding and one million for computer purchases were approved by the legislature, we hope to obtain one to improve the Chiller in the OLD section of the building.

Chairman Hopper asked about the status on our Budget for upkeep, and Mrs. Ames gave a brief summary of what we are doing with the County to set that.

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A list of Athens-Clarke County Library Board of Trustees contact information was given out to ask for any changes or updates.

Mr. Eberhard Moved that the meeting be adjourned; Ms. Bogue Seconded it, and Chairman Hopper declared the meeting adjourned at 4:50 pm.

The next meeting of the Board is scheduled for July 18, 2013 at 4:00 pm in the ACCL Board Room.

ATHENS-CLARKE COUNTY LIBRARY BOARD

DRAFT Minutes, July 9, 2013 Meeting

Vice-Chairman Wally Eberhard called the meeting to order on behalf of absent Chairman Dennis Hopper at 4:00 p.m. Trustees present were: Cecil Bentley; Erin Boydston; Sean Boyle; Linda Dodson; Wallace Eberhard; Linda Jones; Chip Woods, Svea Bogue, Warren Flick, John Gaither, and William Prokasy. Julie Darnell, Janet Geddis, Dennis Hopper, and Diane Adams were absent. Staff members present were: Kathryn Ames; Donna Brumby, Trudi Green, Lauren Knowlton, and Joy Ovington (who recorded the Minutes). Also present were two members of the Athens Cultural Affairs Commission.

After the call to order, the Minutes of the April 9th, 2013 meeting were reviewed and unanimously approved (Moved by Ms. Bogue and Seconded by Mr. Bentley). The Agenda, was then adopted unanimously (Moved by Ms. Boydston and Seconded by Ms. Dodson). There was no Public Comment.

Update from Marilyn Wolf-Ragatz of the ACAC – The public art project for the area near the bus-stop is well underway with two artists yet to be announced on August 13th with contract finalization on September 3rd. Funding has been secured--no final date of completion yet.

The Agenda line item for the presentation from Charles Turner on the Athens Sports Hall of Fame was postponed until further notice.

Financial Report – Mrs. Simonds reported that we have closed out fiscal year 2013. Our revenues were at 99.99% and expenditures at 98.43%. She stated that we will not need to amend the budget because it does fall within the 10% range as qualified by the Georgia Department of Audits. Mrs. Simonds also stated that the equipment purchase overage was due to the new computers purchased in construction and this would come out of the reserve. She also stated that the overages in supplies was due to the purchase of the new RFID tags (processing supplies). Mr. Prokasy asked why the copy money was so high. Mrs. Simonds stated that since we've moved the machines around in the new building, the fees increased per machine. Passport was also higher than normal last year. \$55,932 was collected in passport fees. The Library Store also netted a \$702.85 profit. The report was given for information purposes.

Staff Reports – Ms. Knowlton, Teen Services Supervisor, spoke about her outreach to the local schools as well as possible future outreach opportunities to the ARLS branches. She shared the department's teen participation numbers for programs--as they just started back after the renovation was completed in April. She also discussed the establishment of the Teen Council and benefits that the department has already gained in having this group of young adults share their thoughts and ideas to build a better teen collection and programs.

Committee Reports -

Winterville:

Winterville representative Ms. Jones reported that their Advisory Board met on July 7th and talked about the success of the marigold Festival. The SRP is slated for August and they've elected Officers.

Book Action Committee:

Mr. Boyle reported that the committee agreed with the patron who challenged "Ill Wind" and it will be reclassified and moved into the Adult Fiction section.

Friends of the Library:

Mr. Boyle reported the Town & Gown Theatre play fundraiser went pretty well and their Book Sale was very successful. They've raised \$8,000-\$9,000 from Feb. to May. They wish to have another Book Sale in early fall and are looking for to an event welcoming author Karin Slaughter for a talk and book-signing.

Endowment:

Ms. Bogue reported almost \$100,000 has been raised for the Appleton Auditorium and gave a handout on other rooms that may be named and funded.

Policy Committee:

Ms. Bogue reported that they met on May 9th and discussed Meeting Room reservation Policy with the biggest change being that maintenance fees have been raised.

Building and Grounds:

Mrs. Ames said the County has hired ICS, a new cleaning company and that bathrooms are much more sanitary.

Director's Report:

Mrs. Ames spoke of the success of the mobile computer lab and went over the poster created by the Boomers grant project Coordinator Madeline Darnell who represented ACCL at a recent ALA conference in Chicago, showed their video, and was on a discussion panel there. IN this last quarter, there was a GPLA Director's Meeting and PINES Training Meeting held here and the Talking Book Center's State Librarian visited. Circulation continues to go up. Winterville has had so many children for their summer reading program they had to move the program to the Depot. An upcoming event on Oct. 5th will be a 15k Run called "Bookin It" put on by the Junior League as a fundraiser focused on literacy here. HVAC issues continue to be a challenge.

New Business:

The Athens-Clarke County Government Contract was submitted and approved at \$1,719,419 for FY14. This includes the mandatory increase in TRS and GHI as required by the state, as well as a \$500/year increase for all non-certified salaried positions, and 5 cents per hour for part-time hourly positions. Mrs. Simonds pointed out the new forms that are required this year. She stated that as they were the E-Verify Certification and the Affidavit Verifying Status for Public Benefit- Required by the Georgia Security and Immigration Compliance Act. A vote was taken to approve these--Moved by Mr. Flick, Seconded by Ms. Dodson, unanimously approved. Also, a Mini-Grant incentive program has been introduced by Mrs. Ames to promote creative funding for programs & materials among Staff. A vote was taken to approve these--Moved by Mr. Prokasy, Seconded by Ms. Bogue, unanimously approved.

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Athens-Clarke County Library Board
July 9, 2013

Ms. Bogue Moved that the meeting be adjourned; Mr. Woods Seconded it, and Vice-Chair Eberhard declared the meeting adjourned at 5:00 pm.

The next meeting of the Board is scheduled for October 8, 2013 at 4:00 pm in the ACCL Board Room.

ATHENS-CLARKE COUNTY LIBRARY BOARD
DRAFT Minutes, October 8, 2013 Meeting
Athens-Clarke County Library Board Room

Chairman Dennis Hopper called the meeting to order at 4:00 p.m. Trustees present were: Diane Adams; Cecil Bentley; Erin Boydston; Julie Darnell; Linda Dodson; Wally Eberhard; Linda Jones; Chip Woods, Svea Bogue, Warren Flick, John Gaither, Janet Geddis, Craig Pascoe, and William Prokasy. Sean Boyle was absent. Staff members present were: Kathryn Ames; Donna Brumby, Trudi Green, Mamie Simonds, and Joy Ovington (who recorded the Minutes).

After the call to order, the Minutes of the July 9, 2013 meeting were reviewed and unanimously approved (Moved by Mr. Prokasy and Seconded by Mr. Bentley). The Agenda was then adopted unanimously (Moved by Mr. Flick and Seconded by Ms. Boydston). The Minutes of past Policy Committee meetings were voted on and approved unanimously (Moved by Ms. Bogue and Seconded by Mr. Flick).

Public Comment: Report from Athens Sports Hall of Fame (Charles Turner and James Fair) to propose a permanent display honoring inductees. Building & Grounds Committee and Policy Committee will discuss and bring a report to next meeting.

Staff Report:

A staff report was given by Assistant Director for Public Services Trudi Green on the Affordable Care Act and how librarians have been trained to know the point up to which they may inform patrons of its intricacies and refer them to local organizations for advice.

Ms. Simonds gave a staff report on the ACCL Endowment Fund as there is currently no Chair. She reported that the fund has raised almost \$100,000.00 in donations for the Appleton Auditorium. Also, she reported that the corpus of the fund is over 1 million dollars at present and is held and managed by Joe Frierson and Merrill Lynch. Mr. Eberhard asked for a full account of the investments held. Ms. Bogue reported that the Endowment's Finance Committee will meet and determine the next course of action for the Endowment.

Financial Report:

Ms. Simonds reported that we are ending our 1st quarter FY14 reporting period. We should be at around 25% per budget. On the ACCL revenues, we are at 24.34% and on the expenditure side we are at 21.89%. The meeting room fees are doing well, and she predicts that we will make over the budgeted \$1,950 this year. On the expenditure side, the water bill was extremely high due to a leak that was discovered and since been fixed. Ms. Simonds reported that she has sent July- September bills to Keith Sanders at the SPLOST office for reimbursement. Ms. Simonds also reported on the structure of the ACCL chart of accounts and how each segment in the account structure allows ACCL to separate out expenditures and revenues by funding source, ARLS county and facility

Committee Reports

. Winterville – Linda Jones reported they had 156 people in SRP and the mobile computer lab is a success. They have two visiting authors doing book events coming up.

- . Public Relations Committee – Wally Eberhard reported discussion of plans regarding a permanent Honor Roll Wall Plaque that will have all Board Members, etc., on it, starting with the database from the Dedication day- to be funded by Passport funds. Mr. Eberhard recommended it be worked on (Mr. Prokasy Moved and Mr. Flick Seconded, unanimous approval).

- . Endowment Update – Svea Bogue reported that several plates were purchased for the foyer for large donations that will be added to the foyer wall display.

- . Policy Committee – [Meeting Rooms, Exhibits and Displays] Svea Bogue recommended that the Meeting Policy with the most recent date of 5/9/13 be adopted (Moved by Mr. Prokasy, Seconded by Mr. Flick, unanimous approval). The other policy she recommended by adopted is the 8/15/13 draft of the Exhibits and Displays Policy (Moved by Mr. Prokasy, Seconded by Mr. Bentley, unanimous approval).

Director's Report:

Mrs. Ames spoke of how there is no state funding for Materials unless it is lobbied for. FOL is helping and has an event with author Terry Kay coming up. FOL has entered ACCL into the Kroger Communities program as a fund-raising opportunity. New copiers are being considered for several locations.

Unfinished Business

1. First Mini-grants awarded: Curiosity Shop and Make Music with your Library
2. The FY13 Annual Report was submitted.
3. Public Art—installation complete by end of Feb. 2014, special event planned.

New Business

1. Report on Staff Development Day Plans for 11/11/13 incl. schedule: Donna Brumby
2. Appreciation for Service: Warren Flick, Cecil Bentley leaving Board

Announcements:

Friends of the Library - Terry Kay at Café au Libris event on October 13th at 3 pm
Scheduled Closings and 2014 Board Meeting Dates

The meeting was adjourned at 5:45 pm (moved by Ms. Bogue, seconded by Mr. Flick).

Next Meeting is January 14, 2014, at 4:00 pm in the Athens-Clarke County Board Room.